

Abbeydore & Bacton Group Parish Council

Minutes of an Ordinary Meeting
of Abbeydore and Bacton Group Parish Council
held in Abbeydore Village Hall
on Tuesday 3rd March 2026

No ABPC/MW/133

Present

Councillor Mrs Ann Booth Chairman
Councillor Mr Richard Fenton
Councillor Mr Melvin Jenkins
Councillor Mr Keith Millington
Councillor Mrs Kharon Nakielny
Clerk Mr Malcolm Walker

Also Present

Parish Lengthsman / Contractor Mr Terry Griffiths, West Mercia Police Constable Jeff Rouse
Golden Valley Safer Neighbourhood Team plus two further members of the public

The Parish Council Meeting was formally opened by the Chairman at 7.00pm

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mrs Liberty Nimmo and
Golden Valley South Ward Councillor Mr Matthew Engel
New Locality Steward Mr James Howells not present

2.0 Minutes

The Ordinary Minutes ABPC/MW/132 4th November 2025 were unanimously confirmed as a
true record and signed by the Chairman

Proposed by Councillor Mr Melvin Jenkins and Seconded by Councillor Mrs Kharon Nakielny

3.0 Parish Council Co-options

To consider any qualifying applications for **Co-option to Abbeydore Parish**

No candidates as yet

4.0 Declarations of Interest and Dispensations

4.1 To receive any declarations of interest in agenda items from Councillors

No Declarations of Interest were made

4.2 To consider any written applications for dispensation

There were no written applications for dispensation made

5.0 Financial Report

5.1 Receipts

12th November 2025	Herefordshire Council BACS Remittance Advice Reference TGC3542 4244967	£489.30
19th December 2025	Herefordshire Council BACS Remittance Advice Reference TGC3592	£489.30
14th January 2026	Herefordshire Council BACS Remittance Advice Reference TGC3630	£353.40
30th January 2026	Herefordshire Council BACS Remittance Advice Reference TGC3656	£244.65
20th February 2026	Herefordshire Council BACS Remittance Advice Reference TGC3724 4258688	£244.65

*15th December 2025 Herefordshire Council Purchase Order 11238597
Grant Monies £2,237.00*



5.2 Payments

Terry Griffiths Contracts TGC3496	£587.16
Account Roads - Routine maintenance August 2025 (1) 14-08-25 Invoice No TGC3496	
Description of work carried out: - Routine Maintenance Scope of Works As Required	
Clear grids and clean out road gullies	Check connecting pipe
Clear headwalls	Clear ditch leads
Strim round street furniture	Strim round grit bins
Wash off street signs	
Roads Covered C1222	
Within parish boundary	
C1223 C1224 C1225 C1221	
Within parish boundary Materials Marker Spray	
*Joint Cheque Number 001066 {paid 04/11/2025}	
Terry Griffiths Contracts TGC3542	£587.16
Roads - Routine maintenance October 2025 (1) 15-10-25 Invoice No TGC3542	
Description of work carried out: - Specific Task Routine Maintenance Scope of Works As Required	
Clear grids and clean out road gullies	Clear receiving chambers
Clear grids and reform leads	Check connecting pipe
Clear grips and reform leads	Clear ditch leads
Clear headwalls	Clear headwalls
Strim round street furniture	Strim round grit bins
Wash off street signs	Wash off street signs
Report defects not rectified on the visit date to PLL0	
C1212- from B4347 to parish boundary	
U74212	
U74213.from B4347 to U74209	
U74211	
Materials Marker Spray	
*Joint Cheque Number 001066 {paid 04/11/2025} Total £1,174.32	
Greenbarnes Ltd Invoice Number 19592 Reference 31984/2	£1,217.83
Oak SN/O 4A4 Noticeboard for Wall Mounting	
Cheque Number 001068 {Receipt received 20th December 2025}	
Clerk's Salary November 2025 Gross	£491.88
Mileage	£6.98
Postage	£6.84
Village Hall Electric	£2.00
Tax £98.40 NIC £0.00	
**Parish Council Contribution NIC	£11.23
Nett Pay £409.30	
Cheque Number 001069	
Clerk's Salary December 2025 Gross	£491.88
Mileage	£4.32
Postage	£0.87 pence
Village Hall Electric	£2.00
Tax £98.20 NIC £0.00	
**Parish Council Contribution NIC	£11.23
Nett Pay £400.87	
Cheque Number 001070	
HMRC 3rd ¼ Payment October November December	£328.69
Cheque Number 001071	
{paid 31st December 2025}	
Terry Griffiths Contracts TGC3631	£66.00
Amenities- Assets December 2025 (2) Invoice Number TGC3631	
Description of work carried out: - Parish Assets Bacton Village Hall.	
Remove existing parish notice board	Replace with new parish notice board
Materials 1 x Oak notice board	6 x wall plugs 6 x stainless steel screws
*Joint Cheque Number 001072	



Terry Griffiths Contracts TGC3630 £587.16
 Roads - Routine maintenance December 2025 (1) 17-12-25 Invoice Number TGC3630
 Description of work carried out: - Specific Task Routine Maintenance Scope of Works As Required
 Clear grids and clean out road gullies Clear receiving chambers
 Check connecting pipe Clear grips and reform leads Clear ditch leads
 Clear headwalls
 Strim round street furniture Strim round grit bins Wash off street signs
 Report defects not rectified on the visit date to PLLO
 C1212- from B4347 to parish boundary
 C1209- from B4347 to parish boundary
 C1221- from C1212 to C1225
 Materials Marker Spray

***Joint Cheque Number 001072**

Terry Griffiths Contracts TGC3592 £587.16
 Roads - Routine maintenance November 2025 (1) 24-11-25 Invoice Number TGC3592
 Description of work carried out: - Specific Task Routine Maintenance Scope of Works As Required
 Clear grids and clean out road gullies Clear receiving chambers
 Check connecting pipe Clear grips and reform leads Clear ditch leads Clear headwalls
 Strim round street furniture Strim round grit bins Wash off street signs
 Report defects not rectified on the visit date to PLLO
 C1222- within parish boundary
 C1223- from C1222 to C1224
 C1224
 C1209- from B347 to parish boundary
 Materials Marker Spray

***Joint Cheque Number 001072**

Total £1,240.32

Clerk's Salary January 2026 Gross £491.88
 Postage £4.31
 Stationery & Consumables £97.00
 Tax £98.40 NIC £0.00
 **Parish Council Contribution NIC £11.23
 Nett Pay £494.79

Cheque Number 001073

Terry Griffiths Contracts TGC3656 £587.16
 Roads - Routine maintenance January 2026 (1) 05-01-26 Invoice Number TGC3656
 Description of work carried out: -Specific Task Routine Maintenance Scope of Works As Required
 Clear grids and clean out road gullies Clear receiving chambers
 Check connecting pipe.
 Clear grips and reform leads Clear ditch leads Clear headwalls
 Strim round street furniture Strim round grit bins
 Wash off street signs.
 Report defects not rectified on the visit date to PLLO.
 C1222- within parish boundary C1223 C1224 C1222-within parish boundary
 Materials Marker Spray

Cheque Number 001074

Clerk's Salary February 2026 Gross £491.88
 Mileage £7.88
 Postage £0.87 pence
 Tax £98.40 NIC £0.00
 **Parish Council Contribution NIC £11.23
 Nett Pay £402.23

Cheque Number 001075



Terry Griffiths Contracts TGC3724	£587.16
Roads - Routine maintenance February 2026 (1) date of visit 10-02-26 Invoice TGC3724	
Description of work carried out:-Specific Task Routine Maintenance Scope of Works As Required	
Clear grids and clean out road gullies	Clear receiving chambers
Clear grips and reform leads	Clear ditch leads
Strim round street furniture	Strim round grit bins
Check connecting pipe	Clear headwalls
Wash off street signs	
Report defects not rectified on the visit date to PLLO	
C1212- from B4347 to parish boundary	
C1225-From C1212 to C1221	
C1221- within parish boundary	U74212
B4347- from Dore Abbey to End of drainage network	Materials Marker Spray
Cheque Number 001076	
Dore Community Transport Remittance Advice ABPC03/03/2026	£150.00
Cheque Number 001077	
Bacton PCC Remittance Advice ABPC03/03/2026	£120.00
Cheque Number 001078	
Bacton Village Hall Remittance Advice ABPC03/03/2026	£80.00
Cheque Number 001079	
Abbeydore Village Hall Remittance Advice ABPC03/03/2026	£90.00
Cheque Number 001080	
Clerk's Salary March 2026 Gross	£491.88
Mileage	£30.60
Postage	£6.88
Tax £98.40 NIC £0.00	
**Parish Council Contribution NIC	£11.23
Nett Pay £430.96	
Cheque Number 001081	
HMRC 4 th ¼ Payment January February March	£328.89
Cheque Number 001082	
{to be paid 31st March 2026}	
<i>Lloyds Bank Invoice No 469135392</i>	£5.25
<i>Bank Charges 10/09/2025 – 09/10/2025 to be Debited 22/11/2025</i>	
<i>Lloyds Bank Invoice No 471596096</i>	£4.25
<i>Bank Charges 10/10/2025 – 09/11/2025 to be Debited 22/12/2025</i>	
<i>Lloyds Bank Invoice No 474058891</i>	£5.75
<i>Bank Charges 10/11/2025 – 09/12/2025 to be Debited 20/01/2026</i>	
<i>Lloyds Bank Invoice No 476505864</i>	£5.75
<i>Bank Charges 10/12/2025 – 09/01/2026 to be Debited 22/02/2026</i>	

Resolved unanimously that all payments are approved

5.3 Bank Balances

Community Account	@ 30th November 2025	No 09	£12,734.89
Bank Statement			
Community Account	@ 30th December 2025	No 10	£11,592.81
Bank Statement			
Community Account	@ 2 nd January 2026	No 10A	£11,191.94
Bank Statement			
Community Account	@ 31 st January 2026	No 11	£10,215.23
Bank Statement			
Community Account	@ 4 th February 2026	No 11A	£10,215.23
Bank Statement			
Community Account	@ 1 st March 2026	No 12	£10,454.13
Bank Statement			



Community Instant Access Account Bank Statement	@ 30th December 2025	No S06	£12,488.38
Community Instant Access Account Bank Statement	@ 1 st March 2026	No S07	£12,500.39

Bank reconciliations signed for both accounts by the Chairman

Proposed by Councillor Mrs Ann Booth Chairman and Seconded by Councillor Mr Keith Millington

*Cheque Signatories Councillor Mrs Ann Booth Chairman and Councillor Mr Keith Millington
Signatories added to the Bank Mandate*

Councillor Mr Richard Fenton, Councillor Mrs Kharon Nakielny and Clerk Mr Malcolm Walker

The Parish Council resolved to change the correct order of business to Item 6.2

6.0 To Receive Reports (if available) from:-

6.2 Local Police update

West Mercia Police Constable Jeff Rouse Golden Valley Safer Neighbourhood Team
Gave a general report, quiet in the area and possible speeding session soon

The Parish Council resumed the correct order of business to Item 6.0

6.0 To Receive Reports (if available) from:-

6.1 Ward Councillor Mr Matthew Engel

Not present and no report available

7.0 Public Question Time

A 10 minute period is to be allocated if required to facilitate any member of the public to address the assembled Parish Councillor

No issues raised

8.0 Abbeydore Village Hall

Update reference Village Hall Damp Issues

No further information received as yet

9.0 Highways and Footpaths Issues

9.1 To receive new information on Parish Highways & Public Footpaths

Parish Lengthsman / Contractor Mr Terry Griffiths reported that Balfour Beatty / Herefordshire Council been less than helpful regarding the works recommended at the Duffryn Farm Abbeydore.

After many emails and conversations Balfour Beatty were now going to undertake the works themselves starting Monday 9th March 2026

Email 24th February 2026 07.54

Good morning, I am writing to let you know about some upcoming works which will be taking place on C1221 Cockyard to Big Birches Wood Track, Wormbridge at Duffryn Farm.

We anticipate that the works will be taking place during the week commencing Monday 9 March 2026

Works will be taking place under a full road closure, starting on 9 March 2026 to (and including) 13 March 2026. To carry out this work safely, the road will need to be closed 24 hours a day.

We will be sending out letters to local residents and businesses advising of the works. The letter will also contain a diversion map. I have attached a copy of this for your reference.

If you have any enquiries about the works, please email herefordshiremembers@bblivingplaces.com

Kind Regards, The Communications Team Balfour Beatty | Communications | Living Places

Dangerous overhanging tree Bacton Pitch opposite two telegraph poles

Lower Grange Bacton works still unresolved

Clerk to write to resident in Abbeydore reference water flowing onto the road



9.2 Update reference Drainage Grant application for 2025-2026
Clerk still progressing with Herefordshire Council

9.3 Update on Parish Lengthsman monthly maintenance schedule
Ongoing scheduled works approved by the Parish Council

10.0 Parish Noticeboards

Noticeboard now in situ at Bacton Village Hall

11.0 Information Sheet

Update on previous action points and a list of correspondence received plus

Planning Results

- 10th September 2025 Planning Consultation 252506 The Meadowlands Bacton Hereford HR2 0AU
Proposed internal renovation and extension to existing outbuilding into
ancillary accommodation adjacent to Upper House Farmhouse
Type Listed Building Consent Planning Permission Granted 18th February 2026
- 19th January 2026 Planning Consultation 253690 Barn at Lower Jury Farm Wormbridge Hereford
Change of use and conversion of barn to self-build dwelling (Use ClassC3)
Type Planning Permission
Planning Consultation Still Valid
7th February 2026 Submitting a general comment
The Parish Council have been unable to meet within the prescribed response time.
There have been no issues raised to the Clerk by either Parish Councillors or
members of the public.
FS-Case-795945077
- 19th February 2026 Agricultural and Buildings and Operations 260561
Tremorithic Farm Tremorithic Road Bacton Hereford HR2 0AU
Proposal Application for prior approval for steel portal frame building
Type All others Prior Approval
Determination Made 24th February 2026+ Prior Approval Not Required
- Correspondence Received
- 25th November 2025 Herefordshire Council
Parish Council Precept 2026/2027
submitted to Herefordshire Council £11,200.00
- 5th December 2025 Notification of Arrangement submitted to Electoral Services
reference Mrs Liberty Nimmo
- January 2026 Police Newsletter
Golden Valley Safer Neighbour Team (SNT)
- 22nd January 2026 Defibrillators at Abbeydore Village Hall and Bacton Village Hall
both checked by the Clerk and both OK
- 11th February 2026 11.09 Subject: Herefordshire Council - Your Enquiry - Enquiry 11203311
Your enquiry has been logged in our system and will be allocated for
inspection based on current priorities and an assessment made if work is
required
Your reference numbers are provided below to assist you
Herefordshire Council Ref: FS-CASE-797550221
Balfour Beatty Ref: 11203311
Thank you for contacting Herefordshire Council
Subject: Tree Branch Hanging
Description: Tree has been reported as rotted through and concern has been
raised it will fall across the road
C1209 From B4347 To Maerdy Farm Track
Location: C1209 Bacton Pitch on the left about level with the gate It???'s
opposite a tree marked 43 in orange paint



24th February 2026

Defibrillators at Abbeydore Village Hall and Bacton Village Hall
both checked by the Clerk and both OK

12.0 Agenda of Next Meeting
Abbeydore Village Hall

13.0 Date, Time and Venue of Next Meeting
Annual Parishes Meeting and Annual Parish Council Meeting in Abbeydore Village Hall
Tuesday 5th May 2026 at 7.00pm

Parish Council meeting declared closed at 8.00pm

Signed.....
Parish Council Chairman
Dated this day Tuesday 5th May 2026 at 7.00pm

DRAFT